

VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting
Agenda – October 12, 2020, 6:30 PM
Fire Station 2, 55 Crescent Avenue

Meeting to Order

Pledge of Allegiance

Approval of Agenda

Approval of the September 28, 2020 Open and Closed Board Meeting Minutes

Approval of Accounts Payable Checks

Approval of Bond Accounts Payable Checks

Old business:

Station 1 Completion:

Station 1 Work:

EMS Computers:

Budget Meeting:

Gear Dryer:

Pension Meeting/OT: 11/2?

Station 2 Contractor Interviews: Week of 11/2?

Fitness Equipment:

PR Committee: Trunk or Treat

New business:

Election Authority Agreement:

Hiring/Promotions:

Training: HROC, Lasky

Grant Award:

Forcing Doors/Repair:

Uniform Orders:

Attorney's Report:

Shop Steward's Report:

Chief's Report: Thank you letter.

Misc. New Business:

Closed Session: (1), (3), (9)

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

Set Board Meeting date for Monday, (October 26, 2020) at 6:30 p.m.

Adjourn Meeting

VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting

Meeting Minutes – September 28, 2020, 6:30 PM

Fire Station 2, 55 Crescent Avenue

Meeting to Order

Pledge of Allegiance: Led by Director Webster

Attendance: Director Webster, Director Schmitt, Director Wilburn, Chief Polk, Assistant Chief VanGaasbeek, Deputy Chief Poleski, Attorney McLaughlin, Shop Steward Trower via phone, Rick Rognan, Owners Rep. Tim Ellis, Tom Frasca & several staff members

Approval of Agenda: **A motion was made to approve the agenda. 1st Director Schmitt, 2nd Director Wilburn. Motion passed 3-0.**

Approval of the September 14, 2020 Open and Closed Board Meeting Minutes
A motion was made to approve Open & Closed Minutes for September 14th meeting. 1st Director Schmitt, 2nd Director Wilburn. Motion passed 3-0.

Approval of Accounts Payable Checks: **A motion was made to approve the Accounts Payable Checks. 1st Director Wilburn 2nd Director Schmitt. Motion passed 3-0.**

Approval of Bond Accounts Payable Checks: **A motion was made to approve the Bond Accounts Payable Checks. 1st Director Wilburn, 2nd Director Schmitt. Motion passed 3-0.**

Public Meeting, Tax Rate Setting: The Public Meeting was held. Rick Rognan walked through how the Tax Rate was set. There were zero (0) public comments.

Resolution 2020-04, Tax Rate: **A motion was made to pass Resolution 2020-04. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.**

Finance Report: Rick Rognan went over the Finance Report for August.

Old business:

Station 1 Update: (Railing, finishes) Chief Polk spoke about, railings in production, finishes are being worked on. He also had a list of other things to be addressed, included signage & pricing.

Station 2 RFP: Tim Ellis talked about the RFP for Station 2. **A motion was made to approve the RFP for Station 2. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.**

EMS Computers: Deputy Chief Poleski went over conversation had with shop members about the iPad vs laptop. It was agreed to purchase iPad's. A motion had be already approved in an earlier meeting.

1925 Update: Chief Polk spoke about 1925 being ready maybe by Friday.

1914/Comms/Graphics (New Pumper): Chief Polk updated information on 1914

Ambulance Graphics: Chief Polk reviewed graphics for Ambulance. Installation was approved.

EMS Billing RFP: **A motion was made to approve for the RFP for EMS Billing. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.**

Social Security Deferral Motion: **A motion was made to approve to opt out of the Social Security Deferral. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.**

2021 Insurance: Medical, Dental/Eye/Disability: Chief Polk conveyed that HM stated no increases on Dental, Eye or Disability insurances. They would be shopping around for quotes on health insurance.

Admin Turnout Gear: Chief Polk communicated that they found less expensive gear. Deputy Chief Poleski was in need of new set of gear and will be ordered.

New business:

Firefighting Gloves: Assistant Chief VanGaasbeek updated everyone on pricing & selections that the shop members approved. **A motion was made to approve for the purchase of firefighting gloves. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.**

Insurance Rebate: Chief advised that we received an Insurance Rebate \$8647.00.

PR: Trunk or Treat/Twin Oaks Day: Chief spoke about working on our Trunk or Treat. He also mention that Twin Oaks is having a National Night Out. Assistant Chief VanGaasbeek mention about creating video that will coordinate with Fire Prevention Month.

Hiring/Promotions: Moved to close session.

Board of Director Election: Chief Polk spoke about putting this item in the budget.

Attorney's Report: None

Shop Steward's Report: Shop Steward Trower talked about shop wanting to purchase tennis shoes on their own with reimbursement to reflect from their uniform allowance. This was approved.

Chief's Report : Thank you letter. Chief gave kudos to Deputy Chief Poleski for attending the Meramec Bluff Town Hall Meeting speaking on "Do Not Resuscitate".

Misc. New Business: Training added by Director Schmitt: Assistant Chief VanGaasbeek stated that training will start back up in October.

Closed Session: (1), (3), (9) A motion was made to enter into closed session 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

The meeting opened back to the public at 8:15PM.

A discussion was had regarding the radio and headsets for 1925. Chief Polk revisited the minutes from July 8, 2019 and could not find a motion to approve the install. After discussion it was moved;
A motion was made to install the radio and headsets through Central County 911s contract and use the 853 pass-through account to defray a portion of the costs. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.

A motion was made to set the next board meeting date for Monday, (October 12, 2020) at 6:30 p.m. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.

Motion to adjourn. 1st Director Webster, 2nd Director Schmitt.


Secretary

VALLEY PARK FIRE PROTECTION DISTRICT

BOND Check Register - Detail of 1023

October 9-12, 2020

Date	Transaction Type	Num	Name	Class	Split	Amount
1023 STL Bond Capital						
10/12/2020	Check	4117	CRESA		5220 Capital Expenditure	-6,500.00
10/12/2020	Check	4118	JEMA 2		5220 Capital Expenditure	-17,151.50
Total for 1023 STL Bond Capital						-\$ 23,651.50
5220 Capital Expenditure						
10/12/2020	Check	4117	CRESA	3 Bond	1023 STL Bond Capital	6,500.00
10/12/2020	Check	4118	JEMA 2	3 Bond	1023 STL Bond Capital	17,151.50
Total for 5220 Capital Expenditure						\$ 23,651.50

REVIEWED



Marchi Electric Inc.
922 Arlington Glen Dr.
Fenton MO 63026

10/1/2020

Valley Park Fire & Rescue
840 Saint Louis Ave.
Electrical Proposal

Qty	Item	
3	Install owner supplied ceiling fans in garage	
3	Install fan speed switches by electrical panel for fans in garage	
1	Install 120x receptacle in hall for night light	
1	Install 3way switch in hall to control lights	
3	Install owner supplied ceiling fans in lounge area	
3	Install fans speed switches for fans in lounge area	
1	Rework to lights over table in lounge area and install switch on wall	

Total Cost of Project \$5,340.00

Exclusions

Ceiling fans
Permit
Night light for hallway



Phone (636)-225-1020
Fax (636)-225-4881

Estimate

512 Marshall Rd.
Valley Park, MO 63088

Date	Estimate #
10/1/2020	1316722E

Name / Address
Valley Park Fire District Station 1 Chief Jim Polk 840 St Louis Avenue Valley Park, MO 63088

Project
Valley Park Fire District- Misc. Electric

Qty	Description	Cost	Total
	<p>1) Install switch for existing 2x4 lights in common area above dining table. -Switch will be located in wall by table area. -White Toggle switch will be used.</p> <p>3) Install customer supplies ceiling fan fixtures in common area with switch to control power for remotes.</p> <p>1) Install 4way switch for common area door to hallway. -Existing 3way switches will remain. -New switch will be connected into existing lighting circuit. -Existing lights will be reused.</p> <p>1) Install white receptacle in hallway wall. -Power will be pulled from bathroom receptacle.</p> <p>3) Install customer supplied ceiling fan in bays of garage area controlled by a switch. -1hr. labor included for assembly of fans. -Fan will be installed in existing location on same circuit. -Switch will be added to existing location. -New switch will be installed at panel location old switch cannot be located. -Vehicles in bay to be moved for access and installation of ladders.</p> <p>2) Replace existing thermostat controls with new Accurate provided controls. -Basic thermostat in white color to be provided.</p> <p>While Accurate Electric always tries to minimize drywall damage as much as possible, Accurate Electric is not responsible for patching, painting, or repairing drywall due to damage from above work.</p>	1,380.00	1,380.00

We look forward to working with you!	Total
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Phone (636)-225-1020
Fax (636)-225-4881

512 Marshall Rd.
Valley Park, MO 63088

Estimate

Date	Estimate #
10/1/2020	1316722E

Name / Address
Valley Park Fire District Station 1 Chief Jim Polk 840 St Louis Avenue Valley Park, MO 63088

Project
Valley Park Fire District- Misc. Electric

Qty	Description	Cost	Total
	<p>To proceed with the above work, please sign estimate and fax or email to Accurate Electric Company. A 50% deposit is required to confirm job. Balance is due same day of installation.</p> <p>Signature _____ Estimate valid for 90 days</p>		
<p>We look forward to working with you!</p>		<p>Total \$1,380.00</p>	

TRUDI MCCOLLUM FOUSHEE
Secretary

MATTHEW W. POTTER
Commissioner

ERIC FEY
Director of Elections



SHARON BUCHANAN-MCCLURE
Chair

PEGGY BARNHART
Commissioner

RICK STREAM
Director of Elections

TO: Municipal City Clerks, School Districts, Fire Districts, and Special Districts
FROM: Rick Stream and Eric Fey
Directors of Elections
DATE: October 1, 2020
RE: Candidate Filing Cooperation Agreement

The St. Louis County Board of Election Commissioners voted to establish a process through which municipalities and other special districts may enter into a cooperation agreement with the Election Board to conduct candidate filing. In recent years, several St. Louis County municipalities and special districts have encountered challenges surrounding candidate filing. Issues that have arisen in recent years include, but are not limited to, inconsistent office hours during the filing period, arguments and confusion over ballot placement, and the failure to post the statutorily required notice of filing. These issues often lead to costly litigation and delays for the Election Board and the entities involved.

The issues described above are certainly not unique to St. Louis County. As a result, the election authorities of several counties across Missouri have begun entering into filing agreements with various cities and special districts. These filing agreements are voluntary arrangements and no city or special district is required to enter into one. If, however, your city or special district has encountered challenges with candidate filing this agreement may be of mutual benefit.

A sample cooperation agreement is included with this letter. Important points to know about this agreement include:

- All candidates will file their declarations at the Election Board rather than the city or district office.
- For the first day of filing a lottery will be conducted to determine ballot placement.
- The Election Board will make notice of the filing period per 115.127.5.
- The agreement may be made for one election or multiple elections.
- The agreement must be adopted by ordinance or resolution of the city or special district.
- The agreement must be executed at least three weeks prior to the opening of filing. This would be November 24th, 2020 for the April 6th, 2021 election.

Please do not hesitate to contact us should you have any questions.

Rick Stream
314-615-1955

rstream@stlouisco.com

Eric Fey
314-615-1950

efey@stlouisco.com

BOARD OF ELECTION COMMISSIONERS

725 Northwest Plaza Drive • St. Ann, MO 63074 • PH 314/615-1800 • FAX 314/615-1999
Relay MO 711 or 800-735-2966 • web <http://www.stlouisco.com/elections>

**COOPERATION AGREEMENT
BETWEEN THE ST. LOUIS COUNTY BOARD OF ELECTION COMMISSIONERS
AND _____**

THIS AGREEMENT, is made and entered into this ____ day of _____, 20__
between the St. Louis County Board of Election Commissioners (the “BOARD”), a public entity
established and existing pursuant to Section 115.017 RSMo, and
_____, a Local Government Entity (“ENTITY”) established
pursuant to the statutes of the State of Missouri.

WHEREAS, the BOARD and the ENTITY wish to enter into a Cooperation Agreement
to allow the ENTITY to transfer certain responsibilities relating to candidate filings in elections.

NOW WHEREFORE, the parties hereby agree as follows:

1. **OBLIGATIONS OF THE ENTITY**: In order to effectuate this agreement, the
ENTITY will do the following:

- a. Pass a resolution or ordinance authorized by all parties necessary to create a
binding obligation of the ENTITY which requests and authorizes the BOARD to
process candidate filings beginning with the _____ election and ending with the
_____ election.
- b. Execute this AGREEMENT by and through its authorized representatives at
least three (3) weeks prior to the first day of candidate filings in the _____
election.
- c. Reimburse the BOARD for the cost of publication as provided in Section 2.0
below. Publication expenses will be billed to the ENTITY pursuant to Section
115.065.1 RSMo.

2. **OBLIGATIONS OF THE BOARD:** The BOARD will cause notice of all elections pursuant to Section 115.127.5 RSMo. The ENTITY may designate which publications to be used by the BOARD at the time of execution of this agreement. Failure to so designate will permit the BOARD to choose the publications to be used.

3. **Filing Deadlines:** The BOARD will accept filings pursuant to state law and will define the filing period and hours of filing pursuant to the election laws.

4. **Final Ballot:** At the close of filing, the BOARD will provide a list of declared candidates and their ballot order as determined by lottery to the municipal clerk, secretary or other official designated to receive such information. At that point, the responsible official is required to prepare and to file the certificate of election pursuant to the statutory deadlines provided by Missouri law.

NOW WHEREFORE, the parties agree to and adopt the terms of this COOPERATION AGREEMENT between the ST. LOUIS COUNTY BOARD OF ELECTION COMMISSIONERS and the ENTITY. The ENTITY warrants and declares that the persons signing on its behalf have been duly authorized by the legislative body of the ENTITY and conforms to the ordinances of the ENTITY.

ST. LOUIS COUNTY BOARD
OF ELECTION COMMISSIONERS

ENTITY: _____

BY: _____
Director of Elections

Official

Attest: _____
Title

DATE: _____

Vendor

Sentinel

Ellesworth

Security Pro

EX Spread

Door Spreader Residential X2

1330
1625=3250
1099=2198
1100=2200

Sept. 28, 2020

RECEIVED

SEP 30 2020

Valley Park Protection District
55 Crescent Avenue
Valley Park, MO 63088

Valley Park
Fire District

Dear Professionals,

Thank you! Those words don't begin to describe my gratitude and respect for your professionals. I was involved in an auto accident on Vance Road near Main on Thursday, Sept. 24 around 12:30 p.m. Our RAV4 was hit head-on by a pickup truck and ended up off the road.

Your firefighters and paramedics arrived almost immediately; I was still sitting in the driver's seat trying to dial 911 and already heard the sirens. The first firefighter that talked with me was very calming and reassuring. He was able to cut the airbag away to give me more air and told me the collar he was putting on would be uncomfortable.

The paramedic that arrived soon after was equally professional, cool-headed and reassuring. He kept talking with me and telling me what to do and what not to do. I was very concerned about my passenger, and asking about him. The paramedic who was attending to my passenger came over to me and assured me that he was doing okay and the two ambulances would go to the same hospital. She went out of her way to keep me informed and calm.

In the ambulance, my paramedic was efficient and attentive. Again, he kept asking if I needed anything, if I was comfortable and tried to keep me as calm as possible given what had happened. I felt like I was in good hands and well taken care of. By the way, when he was putting me in the ambulance he described it as: "you're going to feel like you're floating for a few seconds....it's okay." That was a great stress-reliever!

I'm very grateful for all the warm care and consideration given to me and my passenger by your folks. I apologize I cannot remember any specific names, but please pass along my thanks for their very quick and obviously well-trained care. They were all so well prepared, kind, warm and gentle.

Sincerely,



Rick Keller
8814 S. Laclede Station Rd.
St. Louis, MO 63123
314 843 0838
rickkeller@charter.net