

VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting
Agenda – January 11, 2021, 6:30 PM
Fire Station 2, 55 Crescent Avenue

Meeting to Order

Pledge of Allegiance

Approval of Agenda

Approval of the December 28, 2020 Open and Closed Board Meeting Minutes

Approval of Accounts Payable Checks

Approval of Bond Accounts Payable Checks

Old business:

Station 2 Construction: Progress, Cost savings

Station 1 Finishes:

Snowplow:

Swearing in Ceremony:

Extrication Gloves:

Lock Box/Check Scanner:

Disinfectant Fogger:

New business:

Inspections/Twin Oaks:

Ambulance Rates:

Truck Committee/Pumper:

Covid Update:

Attorney's Report:

Shop Steward's Report:

Chief's Report: Ambulance hardship request

Misc. New Business:

Closed Session: (9)

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

Set Board Meeting date for Monday, (January 25, 2021) at 6:30 p.m.

Adjourn Meeting

VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting

Meeting Minutes – December 28, 2020, 6:30 PM

Fire Station 2, 55 Crescent Avenue

Meeting to Order: 6:40 PM

Attendance: Director Webster, Director Wilburn, Director Schmitt, Chief Polk, Assistant Chief VanGaasbeek, Deputy Chief Poleski, Attorney McLaughlin, Accountant Rognan, Steward Trower, Various staff members

Pledge of Allegiance: Led by Director Webster

Approval of Agenda: **A motion was made to approve the agenda. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.**

Approval of the December 14, 2020 Open and Closed Board Meeting Minutes: **A motion was made to approve the December 14, 2020 open and closed minutes. 1st Director Wilburn, 2nd Director Schmitt. Motion passed 3-0.**

Approval of Accounts Payable Checks: **A motion was made to approve the accounts payable checks. 1st Director Wilburn, 2nd Director Schmitt. Motion passed 3-0.**

Approval of Bond Accounts Payable Checks: **A motion was made to approve the bond payable checks. 1st Director Wilburn, 2nd Director Schmitt. Motion passed 3-0.**

Old business:

Station 2 Construction: The ADA needs and changes were discussed. It was noted that a variance could be obtained but if anyone ever made a complaint, the ADA changes would have to be made. After discussion, **A motion was made to approve the elevator, restroom, and kitchen changes in the amount of \$175,000. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.**

Station 1 Signage: Station 1 signage was discussed. **A motion was made to approve the station 1 signage. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.**

Police and Fire Insurance: The Police and Fire Insurance was discussed and noted that there is no cost to the District. **A motion was made to approve this and to offer this to the employees. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.**

Snowplow: Snow plowing was discussed. This was tabled in an effort to get more bids.

Swearing in Ceremony: The swearing in Ceremony was pushed to January. A date is yet to be determined.

New business:

November Financials: The November financials were reviewed.

2021 Budget Resolution: The 2021 budget was presented and reviewed by Accountant Rognan. **After review, a motion was made to approve the 2021 budget by resolution. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.**

New employee gear: The new employee gear was discussed. It was agreed that this type of purchase is on operational expense and prior approval is not needed in the future.

Lock Box Change: It was agreed to keep the lock box. Chief was also directed to inquire if the auditor can include this in the yearly review.

Seek Thermal Imager: This was postponed for further review.

Extrication Gloves: It was agreed to get all employees extrication gloves. The total costs will be brought back to the board.

Attorney's Report: None

Shop Steward's Report: Steward Trower spoke regarding the shops PR and gifts given to a community resident.

Chief's Report: Chief discussed the Santa parade and read a thank you letter. Chief presented a donation to the Community Outreach from St. Louis Bank in the amount of \$500.

Misc. New Business: Director Webster spoke regarding the Clorox Pro cleaning machine. Chief will investigate the costs.

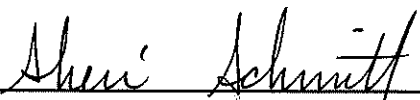
Closed Session: (3), (9) A motion was made to enter closed session. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

The meeting opened to the public with no one present.

A motion was made to set the next board meeting for Monday, (January 11, 2021) at 6:30 p.m. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.

A motion was made to adjourn the meeting. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.


Secretary

VALLEY PARK FIRE PROTECTION DISTRICT**BOND Check Register - Detail of 1023**

January 11, 2021

Date	Trans	Num	Name	Class	Split	Amount
1023 STL Bond Capital						
01/11/2021	Check	4139	CRESA		5220 Capital Expenditure	-6,500.00
Total for 1023 STL Bond Capital						-\$ 6,500.00
5220 Capital Expenditure						
01/11/2021	Check	4139	CRESA	3 Bond	1023 STL Bond Capital	6,500.00
Total for 5220 Capital Expenditure						\$ 6,500.00

REVIEWED

**Jim Polk
Fire Chief**

Chief Polk,

Attached is a comprehensive list of savings opportunities prepared by L Keeley. Given the additional expense associated with ADA upgrades, we want to present some cost cutting options. The JEMA, Keeley and Cresa team has met and discussed the items on the list. We feel that 3 of the items can be recommended. Those items are labeled as 2, 3 and 6 on the attached spreadsheet. The other items on the list are not as attractive, in the opinion of the team. If you would like more details on those items, we can provide. Here is my commentary:

#2: Cast Stone in lieu of natural Kansas Limestone on the skin of the building – Savings of \$34K. Aesthetically, this option is not ideal. Artificial stone will not have the same look at natural stone. However, it will perform as well. This option gives JEMA some heartburn, but they understand the economics of the project and agreed that this option should be on the list of viable cost cutting options.

#3: Signage Material Change - Crest Logo and Lettering shall be aluminum in lieu of stainless steel – Savings of \$30K. The team strongly recommends accepting this change and associated savings. There does not appear to be a downside.

#6: Change the Garland roof material from 0.050 Aluminum to Steel. The warranty and performance requirements remain the same – Savings of \$30K. The specified system is aluminum because it can receive the desired finish that mimics a patina of an aged metal. However, upon further review, we do not believe that this finish will be a significant part of the overall look of the building. The angle reduces its prominence. If we switch to steel and a standard finish we can save money and have the same warranty.

Please let us know if you would like us to modify the project to accept any or all of these savings opportunities.

Thanks,
Tim



**VALLEY PARK FIRE DISTRICT - FIRE STATION NO. 2
VALUE ANALYSIS LOG**

Description	Cost	Date	Comments	BIC	A/P/R	Accepted	Pending	Rejected	CONTRACT VALUE
						A	P	R	\$5,431,799
1 Open Specification Wall Panel System - Fabricate and install metal panels, produced in subcontractor's shop, in lieu of manufactured by Imetco as specified. The metal panel system would include the subgirts, vented subgirts, rock wool insulation and flat seam panels in .050 aluminum custom color and panel size as indicated, includes engineering. The air/vapor barrier behind the metal panels shall be Carlisle a liquid applied vapor barrier in lieu of the Imetco product specified. The warranty requirements for the system shall remain as specified.	(80,000)	17-Nov-20	Carlisle vapor barrier product date to be provided for review	VPFD	P	\$0	\$0	(\$80,000)	\$0
2 Cast Stone in lieu of Limestone - ST-1 Stone Veneer shall be cast stone veneer in lieu of natural Kansas Limestone.	(34,000)	17-Nov-20		VPFD	P	\$0	(\$34,000)	\$0	\$0
3 Signage Material Change - Crest Logo and Lettering shall be aluminum in lieu of stainless steel.	(30,000)	17-Nov-20		VPFD	P	\$0	(\$30,000)	\$0	\$0
4 Lobby & Corridor Ceiling Change - Eliminate Linear Wood Ceiling from Lobby and Corridor, install 2 x 2 acoustical ceiling in its place.	(14,000)	18-Nov-20		VPFD	P	\$0	(\$14,000)	\$0	\$0
5 Lighting Fixture Package Change - Utilize lighting fixture package from Meglio & Associates in lieu of those specified.	(24,000)	19-Nov-20	Fixture specs to be provided for review	VPFD	P	\$0	(\$24,000)	\$0	\$0
6 Change the Garland roof material from 0.050 Aluminum to Steel. The warranty and performance requirements remain the same.	(30,000)	6-Jan-21	An alternate color would need to be selected.	VPFD	P	\$0	(\$30,000)	\$0	\$0
7						\$0	\$0	\$0	\$0
8						\$0	\$0	\$0	\$0
9						\$0	\$0	\$0	\$0
10						\$0	\$0	\$0	\$0
11						\$0	\$0	\$0	\$0
12						\$0	\$0	\$0	\$0
13						\$0	\$0	\$0	\$0
14						\$0	\$0	\$0	\$0
15						\$0	\$0	\$0	\$0
16						\$0	\$0	\$0	\$0
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33						\$0	\$0	\$0	\$0
34						\$0	\$0	\$0	\$0
35						\$0	\$0	\$0	\$0
36						\$0	\$0	\$0	\$0
37						\$0	\$0	\$0	\$0
38						\$0	\$0	\$0	\$0
39						\$0	\$0	\$0	\$0
						\$0	(\$132,000)	(\$80,000)	\$5,431,799



Valley Park Fire Protection District

55 Crescent Ave Valley Park, Missouri 63088 (636)225-4288



Memo

To: Fire Chief Jim Polk
From: Assistant Chief Curtis VanGaasbeek
Date: 01/08/2021
Re: Annual Snow Plowing Contract

This memo serves as documentation to outline recent proposals for snow removal services at station 1 and 2 of the Valley Park Fire Protection district.

Currently the district utilizes Rue Tractor and Lawn for Snow removal this is an annual contract that must be renewed.

We solicited Bids/Quotes were solicited from 4 local vendors/companies

The 4 companies are *Rue's Tractor and Lawn, First Choice Facilities, Schwartz Brothers Landscaping solutions. and AGT*

The quotes with service details are attached. Note the prices are per station and per visit and does not include salting. We have a surplus of salt at the stations with spreaders. Also, all companies will not service for 2" or less

These are the amounts quoted for quick reference: listed Most to Least expensive

Schwartz Bros.

- Station 1: 2-4"-\$200, 1-6"-\$225, 1-8"-\$250 Plus an additional \$150 for the pad and walkways Salt: \$180
 - Station 2: 2-4" \$275, 1-6" \$325, 1-8"-\$400 plus \$150 s.a.a Salt: \$200
- Total for 1 snow event of 4" : **\$475.00**

AGT

- **\$95** per station, per visit for 2-6", if more than 6" additional rate not given. Salt \$60 per station
- Total for 1 snow event of 4" : **\$190.00**



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Rue Tractor and Lawn

- **\$95** per station, per visit for 2-6", if more than 6" and multiple plowings are needed the rate will be \$95 per visit. Salt: \$19.00 per 50lb bag

Total for 1 snow event of 4": **\$190.00**

First Choice Facilities:

- Station 1: 1-3" **\$52.15**, 1-5" **\$59.60**, 1-8" **\$70.77**, 1-12" **\$87.53**, additional **\$46.25** for walkways. Salt 113.63
- Station 2: 1-3" **\$96.84**, 1-5" **\$111.74**, 1-8" **\$132.23**, 1-12" **\$162.03**, walkways s.a.a. Salt: 113.63

Total for 1 snow event of 4": **\$171.34**

Note: All companies with exception to AGT charge extra for shoveling walkways. All companies are insured



Valley Park Fire Protection District

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Memo

To: Fire Chief Jim Polk

From: Assistant Chief Curtis VanGaasbeek

Date: 01/07/2021

Re: Extrication Gloves Follow Up

This memo serves as documentation in accordance with VPPFD Purchasing Policy.

This Fall I was approached by members of the district inquiring about extrication gloves to be worn while they are working in situations where gloves are needed but fire gloves are too thick and bulky. I solicited from Sentinel, MacQueen and Ellebracht and had samples brought in, then asked for feedback. The results were split between the Majestic Glove from Ellebracht and the Hex Armor from Sentinel

As per the Board request of a total cost for purchase of gloves for all members
This request is for the purchase of Extrication Gloves from both Sentinel and the Leo Ellebracht Co.

Cost are as follows:

Sentinel: Hex Armor Ext. Gloves: \$45.00 per pair purchase 17 pair **\$765**

Leo Ellebracht: Majestic Ext. Gloves: \$28.00 per pair, 13 pair **\$364**

Total purchase price for 30 pair of Extrication Gloves: **\$1129**