

VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting
Agenda – February 8, 2021, 6:30 PM
Fire Station 2, 55 Crescent Ave

Meeting to Order

Pledge of Allegiance

Approval of Agenda

Approval of the January 25, 2021 Open and Closed Board Meeting Minutes

Approval of Accounts Payable Checks

Approval of Bond Accounts Payable Checks

Old business:

Station 2 Construction: Progress
Truck/Equipment Committee:

New business:

MACFPD: June 11-13

Attorney's Report:

Shop Steward's Report:

Chief's Report:

Misc. New Business:

Closed Session: (3), (9)

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

Set Board Meeting date for Monday, (February 22, 2021) at 6:30 p.m.

Adjourn Meeting

VALLEY PARK FIRE PROTECTION DISTRICT
Board of Directors Meeting Minutes
January 25, 2021, 6:30 PM
Fire Station 1, 55 Crescent Avenue

Meeting to Order: 6:30PM

Attendance: Director Schmitt, Director Wilburn, Director Webster, Chief Polk, Assistant Chief VanGaasbeek, Deputy Chief Poleski, Steward Trower, Attorney Wolfe, Accountant Rognan, Steve Hoover, Tim Elli, Various staff members and family.

Pledge of Allegiance: Led by Director Webster

Approval of Agenda: **A motion was made to approve the agenda. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.**

Swearing in Ceremony: The following members were sworn in; Captain Kirchhoff; Privates- Brookshire, Hager, Manning, Pottgen, Schneider, and Wersching.

Approval of the January 11, 2021 Open and Closed Board Meeting Minutes: **A motion was made to approve the January 11, 2021 open and closed minutes. 1st Director Schmitt, 2nd Director Wilburn. Motion passed 3-0.**

Approval of Accounts Payable Checks: **A motion was made to approve the accounts payable. 1st Director Wilburn, 2nd Director Schmitt, Motion passed 3-0.**

Approval of Bond Accounts Payable Checks: **A motion was made to approve the bond payables. 1st Director Wilburn, 2nd Director Schmitt. Motion passed 3-0.**

Old business:

Station 2 Construction: Station 2 progress was discussed. Steve Hoover spoke regarding the cost saving changes and showed samples. After discussion, **A motion was made to approve using the same stone with a different processor and change to the less expensive roofing and signage material. 1st Director Webster, 2nd Director Schmitt. Motion passed.**

Steve Hoover presented the increase in engineering cost related to the required ADA changes in the amount of \$7600. **A motion was made to approve the cost of \$7600. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.**

Tim Elli spoke regarding the builder's risk insurance and recommend purchasing in the amount of \$2800. **A motion was made to purchase the builders risk insurance in the amount of \$2800. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.**

Chief Polk spoke regarding the cost to have the hydrant removed from the build site in the amount of \$8300. This has been sent to Cresa for review.

Covid Funds: Chief Polk advised that the Covid funds were moved back to use them for equipment.

Truck/Equipment Committee: Chief Polk spoke regarding the equipment committee. The committee will bring cost to a future meeting.

New business:

Finance Report: Accountant Rognan gave the finance report.

Annual Board Training: Chief Polk spoke regarding board training at winter fire school.

Election Certification: Chief Polk spoke regarding the April election. Director Schmitt was the only candidate that signed up so no election will be needed. Chief will deliver the certification to the County.

ACH Payments: Chief Polk spoke regarding the Post office and late payment arriving due to the slow deliveries. After discussion it was decided to continue using USPS.

Hydrostatic Testing: AC VanGaasbeek presented the costs for testing. After discussion it was decided to use Sentinel for the testing.

Foam: Foam cost and needs were discussed. AC VanGaasbeek will be purchasing new foam for 1925.

Attorney's Report: None

Shop Steward's Report: Steward Trower spoke regarding the shops desire to pursue a better ISO rating. He also spoke regarding t-shirts and changing to a new vendor. Covid was discussed and it was decided to continue to treat the employees in the same way we have in the past by not charging them sick time for Covid.

Chief's Report: None

Misc. New Business: None


Closed Session: (3), (9) A motion was made to enter closed session. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

The meeting opened back to the public with no one present.

A motion was made to set the next board Meeting date for Monday, (February 8, 2021) at 6:30 p.m. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.

Motion to Adjourn Meeting. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.


Secretary

| VALLEY PARK FIRE PROTECTION DISTRICT | | | | | | | |
|---|------------------|------|--------|--------|-----------------------------|--------------------------|----------------------|
| BOND Check Register - Detail of 1023 | | | | | | | |
| February 8, 2021 | | | | | | | |
| Date | Transaction Type | Num | Name | Class | Memo/Description | Split | Amount |
| 1023 STL Bond Capital | | | | | | | |
| 02/08/2021 | Check | 4141 | CRESA | | January 2021 | 5220 Capital Expenditure | -6,500.00 |
| 02/08/2021 | Check | 4142 | JEMA 2 | | EG 1826 | 5220 Capital Expenditure | -13,935.48 |
| 02/08/2021 | Check | 4143 | VPWELD | | Invoice 20-02181 House 1 | 5220 Capital Expenditure | -1,900.00 |
| Total for 1023 STL Bond Capital | | | | | | | -\$ 22,335.48 |
| 5220 Capital Expenditure | | | | | | | |
| 02/08/2021 | Check | 4141 | CRESA | 3 Bond | | 1023 STL Bond Capital | 6,500.00 |
| 02/08/2021 | Check | 4142 | JEMA 2 | 3 Bond | | 1023 STL Bond Capital | 13,935.48 |
| 02/08/2021 | Check | 4143 | VPWELD | 3 Bond | | 1023 STL Bond Capital | 1,900.00 |
| Total for 5220 Capital Expenditure | | | | | | | \$ 22,335.48 |

REVIEWED



**Jim Folk
Fire Chief**

VALLEY PARK FIRE PROTECTION DISTRICT PURCHASE REQUEST



| | | |
|---------------------------------------|-----------|------------|
| Vendor#: | | |
| Company: Sentinel Emergency Solutions | | |
| Address: 2900 Telegraph Rd | | |
| City: Saint Louis | State: MO | Zip: 63125 |
| Telephone: (314)939-1999 | | |
| Email: sales@sentineles.com | | |
| Website: | | |

| |
|-----------------------------------|
| Date: 09/17/2020 |
|-----------------------------------|

PURCHASE REQUESTS MUST BE APPROVED BEFORE A PURCHASE ORDER WILL BE ISSUED

| | | | | |
|---------------------------------|-------------------------|---------------------------|--------------------------------------|--|
| Requested By: AC VanGaasbeek | Phone: (314)540-1901 | Department: Operations | Job or Project New 1914 Equipment | Previous Supplier Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
|---------------------------------|-------------------------|---------------------------|--------------------------------------|--|

| QUANTITY | ITEM NUMBER | ITEM TO BE PURCHASED | UNIT PRICE | TOTAL |
|----------|-------------|--|--------------|-----------------|
| 4 | 45670 | FIXED* 45670 STREAMLIGHT PORTABLE SCENE LIGHT 120V AC/12V DC YELLOW | 645.00 | 2,580.00 |
| 4 | 90503 | FIXED* SURVIVOR C4 LED W/CHARGER/HOLDER & AC/DC CORDS; COLOR: ORANGE | 135.00 | 540.00 |
| 1 | EL55002pk | Ramfan EX50LI with two (2) batteries Part number EL55002pk | 3,815.12 | 3,815.12 |
| 2 | EL6015 | Wheel Kits for RamFan | 398.00 | 398.00 |
| 2 | NYH6 | NY hooks | 86.14 | 172.28 |
| 1 | 32955DLX | Lockout kit | 87.95 | 87.95 |
| | | | TOTAL | 7,593.35 |

| PURCHASING DEPARTMENT USE ONLY | |
|--------------------------------|-------------|
| DATE ORDERED | P.O. NUMBER |
| APPROVED BY | |