

# VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting  
Agenda – April 26, 2021, 6:30 PM  
Fire Station 2, 55 Crescent Ave

Meeting to Order

Pledge of Allegiance

Approval of Agenda

Approval of the April 12, 2021 Open and Closed Board Meeting Minutes

Approval of the April 20, 2021 special meeting minutes.

Approval of Accounts Payable Checks

Approval of Bond Accounts Payable Checks

## **Old business:**

Station 2 Construction: Security system

New Pumper:

## **New business:**

Station 1 review:

Overtime:

1994 Sale:

Attorney's Report:

Shop Steward's Report:

Chief's Report:

Misc. New Business:

## **Closed Session: (3), (11)**

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups; (11) Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid; (14) Records which are protected from disclosure by law.

Set Board Meeting date for Monday, (May 10, 2021) at 6:30 p.m.

Adjourn Meeting

# VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting  
Minutes – April 12, 2021, 6:30 PM  
Fire Station 2, 55 Crescent Ave

Meeting to Order: 6:30PM

Pledge of Allegiance: Led by Director Webster

Attendance: Director Webster, Director Schmitt, Director Wilburn, Chief Polk, Assistant Chief VanGaasbeek, Steward Meyer, Attorney McLaughlin, CRESA Bill

Approval of Agenda: **A motion was made to approve the agenda. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Wilburn. Motion passed 3-0.**

Approval of the March 22, 2021 Open and Closed Board Meeting Minutes: **A motion was made to approve the March 22, 2021 open and closed meeting minutes. 1<sup>st</sup> Director Schmitt, 2<sup>nd</sup> Director Wilburn. Motion passed 3-0.**

Approval of Accounts Payable Checks: **A motion was made to approve the accounts payables. 1<sup>st</sup> Director Wilburn, 2<sup>nd</sup> Director Schmitt. Motion passed 3-0.**

Approval of Bond Accounts Payable Checks: **A motion was made to approve the bond payables. 1<sup>st</sup> Director Wilburn, 2<sup>nd</sup> Director Schmitt. Motion passed 3-0.**

## Old business:

Station 2 Construction: CRESA spoke regarding the station 2 project and progression. Chief Polk advised that the camera is up and active and he will continue posting pics of the site. A conversation was had regarding the hydrant and the Districts stance on removing it.

CRESA presented the furniture RFPs and they were reviewed. The bids were as follows: Office Essentials-\$65,893.31, Color Art-\$83,719.90, CI Select-\$89,308.76, Facilitec-\$87,798.63, POE-\$69,576.03, Warehouse of Fixtures-\$98,400.06, Working Spaces-\$72,733.63, Impact Interiors-\$98,938.50. After review it was decided to interview Color Art, Facilitec, POE, Warehouse of Fixtures, and Working Spaces. Interviews will be held in closed session on 4/20 at 5PM in the board room.

MACFPD: The conference is scheduled, and we are registered.

COVID clinic reimbursement: Chief advised on the covid clinic and the overtime it was creating. The OT will be reimbursed by FEMA.

Hiring/Lead Firefighter: The hiring process and lead process are continuing.

**New business:**

Bond Renewal: Chief Polk presented the bond renewal for Director Webster and Director Schmitt.

Pension GASB Report: The GASB was reviewed.

Station 1, year review: The station 1 year review was completed and Hankins will begin making any needed repairs.

ADMAC renewal: The ADMAC renewal was discussed. **A motion was made to renew the ADMAC policy. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Schmitt. Motion passed 3-0.**

Insurance agent: Going out to bid for insurance was discussed. This was tables until later in the year.

Darley: Chief VanGaasbeek presented a pressure gauge for purse change to be used during hydrant testing. After discussion, **A motion was made to purchase the gauge. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Wilburn. Motion passed 3-0.**

Attorney's Report: None

Shop Steward's Report: Steward Meyer advised on the status of the shop steward election. He also advised that the shop will be pursuing more PR events.

Chief's Report: Chief Polk advised that he received a phone call from a West County Chief. They wanted to praise our crews for their preparedness and hard work during training and live burns. Captain Grellner's crew was specifically mentioned.

Chief started a discussion regarding using our apparatus in funeral processions. It was agreed that fire district apparatus should only participate in public safety or service funeral processions.

Misc. New Business: None

**Closed Session: A motion was made to enter closed session. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Schmitt. Motion passed 3-0.**

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups; (11) Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid; (14) Records which are protected from disclosure by law.

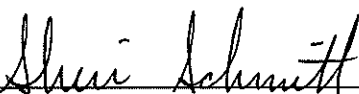
The meeting opened back to the public with no one present.

**A motion was made to set the next board meeting for Monday, (April**

26, 2021) at 6:30 p.m. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Wilburn.  
Motion passed 3-0.

A motion was made to set a special interview meeting for April 20,  
2021 at 5PM. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Schmitt. Motion  
passed 3-0.

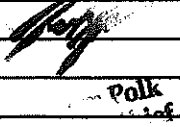
Motion to adjourn. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Wilburn. Motion  
passed 3-0.

  
Secretary

# VALLEY PARK FIRE PROTECTION DISTRICT

## Check Register - Detail of 1060

April 26, 2021

Date	Transaction Type	Num	Name	Split	Amount
<b>1060 AP Account-Control</b>					
04/26/2021	Bill Payment (Check)	18463	AFLAC	2000 Accounts Payable-Control	-289.12
04/26/2021	Bill Payment (Check)	18464	AMEREN	2000 Accounts Payable-Control	-768.38
04/26/2021	Bill Payment (Check)	18465	BP	2000 Accounts Payable-Control	-1,786.45
04/26/2021	Bill Payment (Check)	18466	CHARTER	2000 Accounts Payable-Control	-704.73
04/26/2021	Bill Payment (Check)	18467	CITI	2000 Accounts Payable-Control	-2,973.52
04/26/2021	Bill Payment (Check)	18468	COLEMAN	2000 Accounts Payable-Control	-60.00
04/26/2021	Bill Payment (Check)	18469	DELTA	2000 Accounts Payable-Control	-2,420.99
04/26/2021	Bill Payment (Check)	18470	EYE MED	2000 Accounts Payable-Control	-399.96
04/26/2021	Bill Payment (Check)	18471	FEATHER	2000 Accounts Payable-Control	-896.51
04/26/2021	Bill Payment (Check)	18472	FLOWERFUND	2000 Accounts Payable-Control	-918.00
04/26/2021	Bill Payment (Check)	18473	IAFF	2000 Accounts Payable-Control	-2,000.25
04/26/2021	Bill Payment (Check)	18474	MASTERCARD	2000 Accounts Payable-Control	-71.28
04/26/2021	Bill Payment (Check)	18475	MOAMW	2000 Accounts Payable-Control	-188.80
04/26/2021	Bill Payment (Check)	18476	MSD	2000 Accounts Payable-Control	-105.84
04/26/2021	Bill Payment (Check)	18477	OFFICE	2000 Accounts Payable-Control	-155.67
04/26/2021	Bill Payment (Check)	18478	PROCLAIMS	2000 Accounts Payable-Control	-429.36
04/26/2021	Bill Payment (Check)	18479	PROFESS	2000 Accounts Payable-Control	-316.00
04/26/2021	Bill Payment (Check)	18480	RICOH 4083	2000 Accounts Payable-Control	-143.00
04/26/2021	Bill Payment (Check)	18481	RLK	2000 Accounts Payable-Control	-2,901.00
04/26/2021	Bill Payment (Check)	18482	SENTINEL	2000 Accounts Payable-Control	-922.95
04/26/2021	Bill Payment (Check)	18483	STANDARD001	2000 Accounts Payable-Control	-171.20
04/26/2021	Bill Payment (Check)	18484	STANDARD002	2000 Accounts Payable-Control	-3,986.81
04/26/2021	Bill Payment (Check)	18485	VOSS	2000 Accounts Payable-Control	-133.10
04/26/2021	Bill Payment (Check)	18486	VOYA	2000 Accounts Payable-Control	-7,164.00
04/26/2021	Bill Payment (Check)	18487	ZOLL	2000 Accounts Payable-Control	-431.20
<b>Total for 1060 AP Account-Control</b>					<b>-\$ 30,338.12</b>
				 Dan Polk Chief	
				REVIEWED	

# VALLEY PARK FIRE PROTECTION DISTRICT

BOND Check Register - Detail of 1023

April 26, 2021

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
1023 STL Bond Capital								
04/26/2021	Check	4158	L KEELEY			5220 Capital Expenditure	-235,083.55	-235,083.55
<b>Total for 1023 STL Bond Capital</b>							<b>\$ -235,083.55</b>	
5220 Capital Expenditure								
04/26/2021	Check	4158	L KEELEY	3 Bond		1023 STL Bond Capital	235,083.55	235,083.55
<b>Total for 5220 Capital Expenditure</b>							<b>\$235,083.55</b>	

REVIEWED



**Jim Polk**  
**Fire Chief**