

# VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting  
Agenda – June 8, 2020, 6:30 PM  
Fire Station 2, 55 Crescent Avenue

Meeting to Order

Pledge of Allegiance

Approval of Agenda

Approval of the May 26, 2020 Open and Closed Board Meeting Minutes

Approval of Accounts Payable Checks

Approval of Bond Accounts Payable Checks

## **Old business:**

Station 1 Update: Signage, Door security  
Station 2 Update: Finish meeting, Sidewalk  
Coronavirus Update:  
Civil Unrest:  
Staff Vehicles:  
Station 1 Surplus Bids:

## **New business:**

JEMA Staffing:  
Station 2 Community Planning Meeting:  
Hiring:

Attorney's Report:  
Shop Steward's Report:  
Chief's Report: STEMI  
Misc. New Business:

## **Closed Session: (9), (3)**

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

Set Board Meeting date for Monday, (June 8, 2020) at 6:30 p.m.

Adjourn Meeting

# VALLEY PARK FIRE PROTECTION DISTRICT

## Board of Directors Meeting

Meeting Minutes – May 26, 2020, 6:30 PM

Meeting to Order: 6:30 PM

Attendance: Director Webster, Director Schmitt, Director Wilburn, Chief Polk, Assistant Chief VanGaasbeek, Attorney McLaughlin, Rick Rognan & Barb Wille

Pledge of Allegiance; Led by Director Webster

Approval of Agenda: **A motion was made to approve the agenda. 1<sup>st</sup> Director Wilburn, 2<sup>nd</sup> Director Schmitt. Motion passed 3-0.**

Approval of the April 27, 2020 Open Board Meeting Minutes: **A motion was made to approve the May 15 open & closed meeting minutes. 1<sup>st</sup> Director Schmitt, 2<sup>nd</sup> Director Wilburn. Motion passed 3-0.**

Approval of Accounts Payable Checks: **A motion was made to approve the accounts payable. 1<sup>st</sup> Director Schmitt, 2<sup>nd</sup> Director Wilburn. Motion passed 3-0.**

Approval of Bond Accounts Payable Checks: **A motion was made to pay the bond payable checks. 1<sup>st</sup> Director Schmitt, 2<sup>nd</sup> Director Wilburn. Motion passed 3-0.**

### **Old business:**

Station 1 Update: (Punch List, Furnishing, Lighting, Railing) Chief gave an update on punch list & the Board wants to revisit railing cost & **a motion to approve change order #40, cabinets. 1<sup>st</sup> Director Schmitt, 2<sup>nd</sup> Director Webster. Motion passed 3-0.**

Station 2 Update: Chief advised of a zoom meeting to go over finishes, etc..., Friday 5/29/20 at 3:00 to include board members. He also spoke about the conversation he had with the Mayor of Twin Oaks, Russ Fortune. Fortune asked if we could put in a sidewalk on the Crescent Ave. side.

Coronavirus Update: Chief spoke of St. Louis County easing restrictions as of June 1<sup>st</sup>. EOC update no changes. Our employees are still following original rules of Covid-19. Next update will be second week of June.

Station Monitoring: Assistant Chief VanGaasbeek communicated the cost & advantages of this alert system and it was approved.

Pumper/Ladder Update: Chief stated that the pumper it is still on schedule for December and the ladder truck would be delivered in July.

### **New business:**

Financial Report: Rick Rognan presented the April Financial Report

2019 Budget Amendment: Rick Rognan reviewed the 2019 Budget Amendment. **A motion was made to approve to amend the 2019 Budget, Resolution 2020-1. 1<sup>st</sup> Director Wilburn, 2<sup>nd</sup> Director Schmitt. Motion passed 3-0.**

SB 870 Resolution: Chief spoke of the annual notification TIF. Attorney McLaughlin also

made clarification on it. **A motion was made to approve SB 870 Resolution 2020-2. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Schmitt. Motion passed 3-0.**

GEMT Audit Reimbursement: Rick Rognan updated that reimbursement to come in June.

FEMA Grant/Reimbursement: Chief Polk & Rick Rognan spoke of FEMA qualifications.

MACFPD Conference Registration: Chief stated Conference registration is due & dates of conference 8/21, 8/22 & 8/23/2020.

Inflatable Rescue Boat: Chief advised of the condition & patches on the boat. He has pricing on new boat & will have it to review them for the next board meeting.

Staff Vehicles: Chief and Board members had a conversation about selling the 2 old vehicles & purchasing 2 new staff vehicle.

Old Air Compressor/Station 1 Surplus: Chief spoke of these items and it was approved to list the items on our website for auction. Bids will be open at the next Board Meeting.

Reserves/2019 General Balance: Rick Rognan spoke of needs to assign funds to balance for the purpose future (2020) budget appropriation. **A motion was made to approve 2019 General Fund balance. 1<sup>st</sup> Director Wilburn, 2<sup>nd</sup> Director Schmitt. Motion passed 3-0.**

Attorney's Report: None

Shop Steward's Report: None

Chief's Report: None

Misc. New Business: None

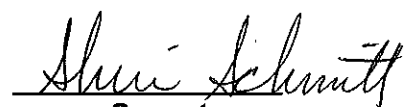
**Closed Session: (1), (9) A motion was made to enter into closed session. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Schmitt. Motion passed 3-0.**

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

The public meeting opened back up at 7:30 PM.

**A motion was made to set the next board meeting for Monday, (June 8th at 6:30 p.m. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Wilburn. Motion passed 3-0.**

**Motion to adjourn. 1<sup>st</sup> Director Webster, 2<sup>nd</sup> Director Wilburn. Motion passed 3-0.**

  
Secretary

**VALLEY PARK FIRE PROTECTION DISTRICT**  
**Check Register - Detail of 1060**  
June 8, 2020

Date	Transaction Type	Num	Name	Split	Amount
<b>1060 AP Account-Control</b>					
06/08/2020	Bill Payment (Check)	17813	AEROTECH	2000 Accounts Payable-Control	-242.93
06/08/2020	Bill Payment (Check)	17814	AMEREN	2000 Accounts Payable-Control	-837.11
06/08/2020	Bill Payment (Check)	17815	AT&T	2000 Accounts Payable-Control	-227.01
06/08/2020	Bill Payment (Check)	17816	BOUND	2000 Accounts Payable-Control	-229.00
06/08/2020	Bill Payment (Check)	17817	CCE911	2000 Accounts Payable-Control	-55,715.66
06/08/2020	Bill Payment (Check)	17818	DELGADO	2000 Accounts Payable-Control	-597.40
06/08/2020	Bill Payment (Check)	17819	ENGINE	2000 Accounts Payable-Control	-150.00
06/08/2020	Bill Payment (Check)	17820	EYE MED	2000 Accounts Payable-Control	-398.89
06/08/2020	Bill Payment (Check)	17821	INSIGHT	2000 Accounts Payable-Control	-3,407.75
06/08/2020	Bill Payment (Check)	17822	MACFPD2	2000 Accounts Payable-Control	-2,975.00
06/08/2020	Bill Payment (Check)	17823	MARCO	2000 Accounts Payable-Control	-95.00
06/08/2020	Bill Payment (Check)	17824	MCLAUGH	2000 Accounts Payable-Control	-1,221.00
06/08/2020	Bill Payment (Check)	17825	MCLAUGHIN PENSION	2000 Accounts Payable-Control	-82.50
06/08/2020	Bill Payment (Check)	17826	MOAMW	2000 Accounts Payable-Control	-6.09
06/08/2020	Bill Payment (Check)	17827	MSD	2000 Accounts Payable-Control	-117.15
06/08/2020	Bill Payment (Check)	17828	ROGNAN	2000 Accounts Payable-Control	-1,400.00
06/08/2020	Bill Payment (Check)	17829	SPIRE	2000 Accounts Payable-Control	-152.40
06/08/2020	Bill Payment (Check)	17830	STONE	2000 Accounts Payable-Control	-109.45
06/08/2020	Bill Payment (Check)	17831	VOYA	2000 Accounts Payable-Control	-3,744.00
06/08/2020	Bill Payment (Check)	17832	VPELEV	2000 Accounts Payable-Control	-146.17
06/08/2020	Bill Payment (Check)	17833	WASTE	2000 Accounts Payable-Control	-258.82
<b>Total for 1060 AP Account-Control</b>					<b>-\$ 72,113.33</b>

  
**Jim Polk**  
**Fire Chief**

**REVIEWED**

**VALLEY PARK FIRE PROTECTION DISTRICT**  
**BOND Check Register - Detail of 1023**

June 8, 2020

Date	Transaction Type	Num	Name	Class	Memo/Description	Split	Amount
<b>1023 STL Bond Capital</b>							
06/08/2020	Check	4085	AFF		Invoice 20-243	5220 Capital Expenditure	-5,217.50
06/08/2020	Check	4086	CENTURY		Invoice 25-76772	5220 Capital Expenditure	-5,865.00
06/08/2020	Check	4087	FEATHER		Invoice 10010898	5220 Capital Expenditure	-619.00
06/08/2020	Check	4088	JEMA		Invoice 1564	5220 Capital Expenditure	-574.20
06/08/2020	Check	4089	JEMA 2		Invoice 1565	5220 Capital Expenditure	-33,860.69
06/08/2020	Check	4090	HANKINS		Application 9	5220 Capital Expenditure	-99,758.78
<b>Total for 1023 STL Bond Capital</b>							<b>-\$ 145,895.17</b>
<b>5220 Capital Expenditure</b>							
06/08/2020	Check	4087	FEATHER	3 Bond		1023 STL Bond Capital	619.00
06/08/2020	Check	4085	AFF	3 Bond		1023 STL Bond Capital	5,217.50
06/08/2020	Check	4088	JEMA	3 Bond		1023 STL Bond Capital	574.20
06/08/2020	Check	4086	CENTURY	3 Bond		1023 STL Bond Capital	5,865.00
06/08/2020	Check	4089	JEMA 2	3 Bond		1023 STL Bond Capital	33,860.69
06/08/2020	Check	4090	HANKINS	3 Bond		1023 STL Bond Capital	99,758.78
<b>Total for 5220 Capital Expenditure</b>							<b>\$ 145,895.17</b>

**REVIEWED**



## Application and Certificate for Payment

To Owner: VALLEY PARK FIRE DISTRICT  
55 CRESCENT AVE.  
VALLEY PARK, MO 63088

Project: VALLEY PARK FIRE DIST, STAT #1  
840 ST. LOUIS AVENUE  
VALLEY PARK, MO 63088

Application No: 9  
Period To: 5/31/2020  
Contract For: Building Addition & Reno

Contract Date: 8/27/2019  
Project Nos:

From Contractor: HANKINS CONSTRUCTION CO.  
9889 PAGE AVE.  
SAINT LOUIS, MO 63132

Via Architect: JEMA  
3005 LOCUST STREET  
ST. LOUIS, MO 63103

### CONTRACTOR'S APPLICATION FOR PAYMENT

- 1) Original Contract Sum.....1,076,700.00  
2) Net change by Change Orders .....59,898.00  
3) Contract Sum to Date .....1,136,598.00  
4) Completed and Stored to Date.....1,131,969.50  
5) Retainage: 5%  
    a. Completed Work .....47,590.33  
    b. Stored Material .....0.00  
    Total Retainage .....47,590.33  
6) Total Earned less Retainage .....1,084,379.17  
7) Less Previous Certificates for Payment.....984,620.39  
8) Current Payment Due .....99,758.78  
9) Balance to Finish, including Retainage .....52,218.83

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	42,339.00	2,900.00
Total approved this Month	36,459.00	16,000.00
TOTALS	78,798.00	18,900.00
NET CHANGES by Change Order	59,898.00	

### NOTICE TO OWNER

Failure of this Contractor to pay those persons supplying material or services to complete this Contract can result in the filing of a Mechanic's Lien on the property which is the subject of this Contract pursuant to Chapter 429, RsMo. To avoid this result you may ask this Contractor for "Lien Waivers" from all persons supplying material or services for the work described in this Contract. Failure to secure Lien Waivers may result in your paying for labor and material twice.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

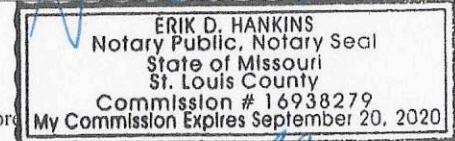
#### CONTRACTOR:

By: *Stephen W. Hankins*  
State of: MO

Date: 5-28-2020

County of: St. Louis

Subscribed and sworn to before  
me this            day of



Notary Public: Erik D. Hankins  
My Commission expires: 9/20/2020

5/28/2020

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 99,758.78

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

#### ARCHITECT:

By: *Thad Martin*

Date: 5/29/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



June 3, 2020 (Revised June 5 for fire protection notes)

Valley Park Fire District Station #2  
47 Crescent Ave  
Valley Park, MO 63088

**Meeting Date: 5/29/2020**

**Location: Digital Meeting via Zoom**

**Attendees: Jim Polk, Fire Chief; Curtis VanGaasbeek, Assistant Fire Chief; Sherry Schmitt, Director; Dan Wilburn, Director; Matt Bono, Structural Engineer, CASE; Matt Case, Mechanical Engineer, CASE; Randy Buechele, Electrical Engineer CASE; David Notheis, Plumbing Engineer, CASE; Chris Holdmeyer, Fire Protection Engineer, CASE; Mike Vorwerk, CEDC; Thad Martin, JEMA, Sandy Chiu, JEMA, Steve Hoover, JEMA**

#### MEETING NOTES

##### SITE/CIVIL:

1. Site improvement plans have been submitted to MSD, MoDOT and Twin Oaks.
2. Twin Oaks requests that the fire district add sidewalk along Crescent Ave. as part of the new construction project.
3. If this sidewalk is located on South side of Crescent Ave., then it was stated that this walk would be in Valley Park and it is not clear how the walk would continue West past the site.
4. For the sidewalk to be in Twin Oaks it would need to be on the North side of Crescent Ave. It was noted that there already is a sidewalk on the Northside of Crescent Ave. across the overpass.
5. Further discussion with Twin Oaks is needed to understand their intent for this walk and how it would connect past our site. It is presumed that further info will be provided as plan review comments, Chief Polk stated that he will also get back in touch with his contact to further discuss.
6. Ameren indicated that they would need to set a new pole to provide service to the new facility. Case Engineering to provide CEDC with the Ameren contact name for further coordination.
7. A fire hydrant will be required, location to be coordinated with plumbing and the fire district.

##### MECHANICAL:

1. The two-story portion of the building will have a total of (6) split system with gas fired furnaces and ground mounted condenser units.
2. General zoning will be along the South as one zone and along the East as a separate zone.
3. All bunk rooms will have linear diffusers with integral devices to all for flow adjustment. Each bunkroom will have a wall adjustment switch that will provide adjustments of a few degrees each way.
4. Kitchen hood was discussed, and it was agreed that we want to use a residential style hood and not a commercial hood that has the integral Ansul fire suppression system. It is to be determined if Valley Park will control the approval of this or if this will go through St. Louis County.
5. The app. bays will have (3) linear radiant tube heaters running East/West.
6. The app. bays will have (1) exhaust fan that will run continuously as required by code.
7. The app. bays will have (1) larger exhaust fan connected to carbon monoxide and nitrogen dioxide detection system. Fan will only operate when detection system is in alarm mode and will be connected to motorized dampers and fan louvers.
8. The North end support rooms will have electric heater planned for all rooms that have doors. Rooms 223, 224, 225, 226, 228 and 230.

9. The exercise room will have (2) ductless mini-split systems located on the South wall above the windows into the app. bay.
10. Exhaust/ventilation fans requested in rooms 227, 228, 229 and 230, Case to indicate these.
11. Room 226, the storm shelter, will be required to have separate ventilation as required by code. Case to review the code requirements and plan accordingly.
12. Exhaust/ventilation fans requested in room 115, admin. Storage room. Case to indicate these.
13. The large training room will have its own dedicated mechanical system.
14. Each office will have linear diffusers with integral devices to all for flow adjustment. Each office will have a wall adjustment switch that will provide adjustments of a few degrees each way.
15. Case to determine if the IT closet, room 215, will need any supplemental cooling.

#### ELECTRICAL:

1. The size of the diesel tank near the generator was questioned. The location and size indicated on JEMA's drawings is the correct size and location to follow.
2. Exterior mounted main service disconnect/switch gear and meter is planned. All this fits on the West side of the building between the generator and screen wall however this layout will need to be approved by Ameren.
3. Based on discussion with Ameren a pole mounted transformer will be used.
4. Room 223 will have a total of (4) electrical panels located on the West ext. wall.
5. CO<sup>2</sup> control panel will be in the electrical room.
6. Fire alarm control panel and annunciator will be required at the front entrance. Final location to be coordinated.
7. The number of outlets indicated in room 226, the storm shelter, are adequate.
8. Case to add to keyed note 11 that electrical contractor is to coordinate location of all app. bay power drops with the fire protection district prior to installation.
9. Outlets indicated between the overhead doors on the East approved, outlets to also be added along the West wall between the doors.
10. Speaker/notification to be added to the patio.
11. Location of the door signal lights needs to be coordinated.
12. A total of (8) fans are planned in the app. bay. The use of Big Ass fans was mentioned however due to the size of those and all the other items that need to reside in the ceiling JEMA recommends the total of (8) smaller fans.
13. The kitchen island will have dedicated outs on the North and South ends. There is no step in the island top so these will need to be located on the vertical sides.
14. Wi-Fi connection points are indicated throughout the facility. Final qty. and locations to be coordinated with the district's vendor Feathershark.
15. All bunkrooms to have speakers.
16. All bunk rooms to have power, CAT5 and Coax high up on wall just next to the door for TV displays.
17. Each office to have power, CAT5 and Coax high up on wall for TV displays.
18. Location of phone to be added in the corridor on the 2<sup>nd</sup> floor outside of bunkroom 211 and 206.
19. No additional power to be shown in bunk room at head of beds, nightstands are planned to have USB/Power connections.
20. Room 212 will have (2) computers requiring CAT5 data and power. Will also need power, CAT5 and Coax in the NW corner of the room for TV display.
21. Outlets to be added to the South wall of room 212, Total of (2) indicated at above counter required.
22. Room 213, EMS Storage, to have outlets on every wall low at standard height and at 44" AFF.
23. Room 202 to have a floor outlet in the SW corner approx. 4'-0" off the SW corner.
24. Room 202 to have (1) outlet added along the West wall just North of the glass.
25. Room 221, day room, to have 2" conduit within wall from location of wall mounted TV to wall below with connection for HDMI.
26. Bunk rooms to all have connection plate with HDMI connection at the night stand closest to the TV display with 2" conduit from this location to the back of the TV display location.



27. The disconnect for the gas range needs to be tied into the alert system so that the range gas valve is shut off upon alarm. Case to check on the durability of the solenoid gas valve and ensure that a good quality valve is specified.
28. Room 112, Training room, storage room for table along the South wall to be determined. Outlet locations this wall to be coordinated with new closet wall location.
29. Room 112, Training room to have power, CAT5 and Coax on the West and East walls added for TV display.
30. Room 112, outlets to be added on North, West and East walls. Outlets to be at standard height AFF.
31. Room 112, Floor outlet with power and CAT5 data to be added on the North side of the room at the front-end tables. Connectivity from this location to all TV displays within this room is required.
32. Room 112, (4) floor outlets to be planned in locations of the furniture rows indicated. Case to add not to coordinate location of floor boxes with final furniture layout.
33. Room 112, HDMI connector plate to be added on the West and East walls at standard height AFF.
34. Room 112, A/V needs for this room to be reviewed by JEMA, Case, AV vendor and the district.
35. Room 111, Chief's Office, planned location of TV display on West wall good, Power and data to be added on South wall.
36. Room 110, Assist. Chief's Office Add outlet on West wall at standard height.
37. Room 109, Dept. Chief's Office, Add outlet on West wall at standard height.
38. Room 108, Print/Copy/Break, Add outlet for under counter refrigerator on West wall North end of millwork.
39. Room 108, Center outlet on West wall above counter to become a quad outlet.
40. Room 108, The (2) outlets on the East wall are to be standard outlets and standard height AFF.
41. Room 100, Lobby, the same doorbell and security systems that were used at station #1 are to be used for this facility.
42. Room 100, Display case in Lobby will have duplex outlets at side of recess.
43. Room 100, Outlets to be planned for on the West wall each side of the recessed lobby display case, total of (2) outlets.
44. The fire district to determine if an emergency call box will be required.
45. Room 103, Admin. Office, Data and power to be added to the North wall. East wall outlet to shift South past window.
46. Room 104, Small Conference, Outlet to be added on East wall toward the SE corner past window.
47. Room 115, Sensitive Storage, Outlets to be added to all (4) walls of this room.
48. Outlets to be added on the exterior as well as outlets in the upper soffits at all corners of the building.
49. Room 300, Fitness Room, Outlets for treadmill to be added on all walls.
50. Room 300, Coax, CAT5 and power to be located every 6' on the East and South walls for TV displays. Outlets to be coordinated with window locations along the South wall.
51. Room 330, Power for drinking fountain to be provided.
52. Room 302, Storage, Outlet to be added on each wall.
53. All site lighting to be coordinated between CEDC, Case and JEMA.
54. Solar power integration to be provided once Case has a better understanding of the system planned.

#### PLUMBING:

1. Case provided fixture cut sheets for JEMA to review. JEMA to review and then pass along to the fire district once all fixtures are agreed upon.
2. All faucets to be manual lever style (not touchless).
3. All toilets are to be the manual flush type.
4. Instant hot local electric water heaters are planned and will be sized large enough so that all showers could be used at the same time.
5. A fire hydrant will be required, location to be coordinated with civil and the fire district.
6. A service sink is planned in the app. bay along the South wall with hot water.
7. The fire district requests that a service sink be added in the app. bay along the North wall.
8. Sump pump and drain tile planned for the lower level due to water table conditions on-site. Sump pump located in the Northwest corner of room 114.
9. A total of (2) trench drains are planned in the app. bay running East/West.

10. Floor drains to be in all the North end work rooms. Rooms, 223, 224, 225, 226, 227, 228, 229 and 230.

#### FIRE PROTECTION:

1. All sprinkler heads in areas with ACT/Gyp. Ceilings will be concealed type.
2. In all areas with no ceilings and open to structure upright sprinkler heads will be used.
3. Case to determine if sprinkler heads will be required at the ext. overhangs.

#### STRUCTURAL:

1. Roof framing design is planned to accommodate the solar panel system. Four pounds per square foot is the load that is planned and will across the entire roof.
2. The overhang at the Southeast corner of a max. of approx. 17' is being considered in the roof framing for that area. The depth of the roof joists will fit within the currently planned architectural depth of the overhang profile.
3. Deflection limits for the overhang will be called out on the structural drawings to ensure that the fabricated joists provide the correct conditions.
4. The operable wall formerly indicated in the training room 112 has be removed from the project.
5. JEMA to send Case cut sheet on the app. bay ceiling fans so that the loads can be reviewed.
6. Fitness room 300 to have load structure designed for 400 pounds per square foot to accommodate the weight equipment.
7. The district will utilize rubber bumper plates for the equipment and a ½ rubber floor is planned to no concern regarding floor.

#### ARCHITECTURAL:

1. JEMA to plan for overhead door on the front/East as base bid with Bi-fold doors on the East as an alternate. West or rear doors to be overhead doors with single row of windows at eye level.
2. Exterior finish materials presented with no exception taken by the fire district. PDF indicating all finishes sent to district for further review.
3. Interior finish materials and design concept presented to no exception taken by the fire district. PDF indicating all finishes sent to district for further review.
4. Grommets to be included countertops in room 103 Admin. Office.
5. ½" thick rubber flooring in the fitness room is acceptable.
6. Mirrors to be added on the East wall of the fitness room.
7. No additional wall protection is required in the fitness room.
8. All bunk rooms to have blackout roller shades.
9. Room 202, the Southwest training room, is to have dual roll roller shades with typical shade to control light and a blackout shade.
10. All offices to have the single roller shade to control light.
11. The kitchen sink to be standard 36" high counter not the lower ADA height.
12. Room 108, Print/Copy/Break to have standard height 36" counters and not the lower ADA height.
13. The currently planned shower room 216 to not be ADA compliant. All of the living area restrooms will not follow ADA guidelines as these are private.
14. The only restrooms to follow ADA requirements will be the men's and women's restroom on the first floor.

#### Next Steps

1. Clarification required on the desired sidewalk along Crescent Ave.
2. Determine if it is Valley Park or St. Louis County that will need to be contacted regarding the use of a residential style kitchen island hood.
3. Coordination meeting between JEMA, Case Feathershark and the district to review all owner provided items.

4. JEMA/Case to provide AV vendor contact information to Valley Park Fire Protection District for further coordination.
5. JEMA to provide the fire district with information on the Solar Companies contacted so that the process of selecting a provider can take place.

End of Meeting Notes



2244 S. Kingshighway, St. Louis, Missouri 63110

(314)772-1400 ext. 155 / (314)772-1022 Fax

[dave@donbrownchevrolet.com](mailto:dave@donbrownchevrolet.com)

[donbrownfleet.com](http://donbrownfleet.com)

ATTN: Valley Park Fire  
Chief Polk

DATE: 06/01/20

## QUOTE

QTY	DESCRIPTION	UNIT PRICE	TOTAL
2	2020 Tahoe Per MSHP Contract CC190367001	\$34,738.00	\$ 69,476.00
2	Line Item 10 - Delete Driver Side Spotlight	-\$398.00	\$ (796.00)
2	Line Item 13 - 18" Aluminum Wheels	\$590.00	\$ 1,180.00
2	Line Item 14 - Procurement Fee	\$985.00	\$ 1,970.00
2	Option BTV Remote Vehicle Start	\$300.00	\$ 600.00
2	Victory Red Paint	\$595.00	\$ 1,190.00
2	Option A95 - Full Center Console	\$238.00	\$ 476.00
2	Option 5HP - 6 Additional Keys	\$40.00	\$ 80.00
2	Option AMF - 6 Additional Key Fobs	\$69.00	\$ 138.00
2	Option Weather Tech Front Floor Mats 446071	\$128.00	\$ 256.00
2	Option Weather Tech 2nd Row Floor Mats 446072	\$85.00	\$ 170.00
2	Option Weather Tech Cargo Liner 40710	\$138.00	\$ 276.00
GRAND TOTAL			\$ 75,016.00

If you should have any questions, please don't hesitate to give me a call. Thank you!

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Customer Signature

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David Helterbrand  
Fleet Department Manager

*This quote is good for 45 days*

# **JOE MACHENS FORD LINCOLN**

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

January 7, 2020

**State Contract # CC200475003**

Valley Park Fire

Subject: Joe Machens Proposal on a **2020 Ford Expedition SSV (Special Services Vehicle), Regular Length, 4x4**

To: Whom it May Concern;

As per the requested proposal on a 2020 Ford Expedition, Joe Machens Ford proposes the following. The Ford Expedition includes the factory standard options. The Ford Expedition includes the State Contract standard options and others as noted below.

## **Item #34 Price – Included Equipment**

**\$36,876** – Line 34 / U1G / 102A – 2020 Ford Expedition SSV, Regular Length ,4x4 (U1G)

**\$1,095** – Line 40 – Contract Prep Charges

Special Services Vehicle Pkg (102A)

3.5 liter V6 EcoBoost Gas Engine (99T)

4 wheel drive

Automatic Transmission

Column Mounted Gear Selector

Tilt Steering Wheel

4 wheel ABS disc brakes

Independent front and rear suspension

Tires: P265/70R17 all-terrain owl w/ Full Spare

17" steel wheels

Cruise control

Air conditioning & heating

Electric rear window defroster

Radio: AM / FM

Backup camera

Power windows & door locks

Power / Heated Mirrors

Front seats: Cloth Bucket seats

No center console

6-way power adjusting driver seat

Second row: Cloth bench seat (21B)

Third row seating: None; storage bins

Mfr. Std. Air bags

Vinyl floor covering

Remote keyless entry w 2 Keys / Fobs

## **Added Optional equipment (Price – Dealer Code – Option):**

**\$0** – PQ – Exterior Color: Race Red

**\$0** – LH – Interior: Ebony Cloth

**\$0** – Line 47 / DEL – Delivery

## **Total**

**\$37,971 per (2020 Ford Expedition SSV (Special Services Vehicle), Regular Length, 4x4)**

## **Other Options to Consider (Add to Total above if desired):**

**\$3,680** – Item 35 / K1G / 87P – Extended Length (MAX) Expedition in lieu of Regular, to incl 3<sup>rd</sup> row seats

**(-\$50)** – Item 36 / (-21B) – 2nd row Vinyl Bench in lieu of Cloth

**\$810** – Item 37 / 87P – 3rd row Seating (Cloth)

**\$400** – Item 38 / 18B – Running Boards (Factory)

**\$1,570** – Item 39 / 536 – Heavy-duty trailer tow package, to incl...

- 17" steel wheels and tires), Heavy-duty radiator, Integrated trailer brake controller, two (2) speed auto 4WD with neutral towing capability)

**\$110** – Item 48 / 66R – Reverse Sensing



# JOE MACHENS FORD LINCOLN

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Joe Machens Ford appreciates your business and we look forward to servicing your needs in the future. Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells, Fleet Manager, Joe Machens Ford, 573-445-4411, [ksells@machens.com](mailto:ksells@machens.com)







**Mercy Hospital Saint Louis**

625 S. New Ballas Rd.

St. Louis, MO 63141

June 1, 2020

Valley Park EMS

Dear Paramedics Justin Hidritch , Carter Ziegler, & Derek Trower,

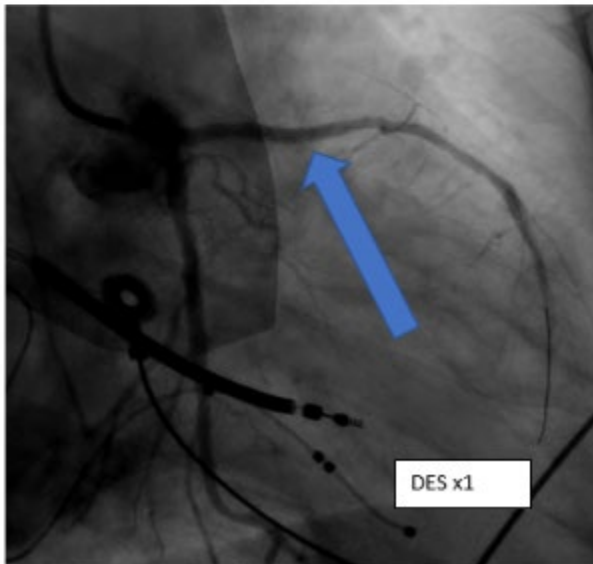
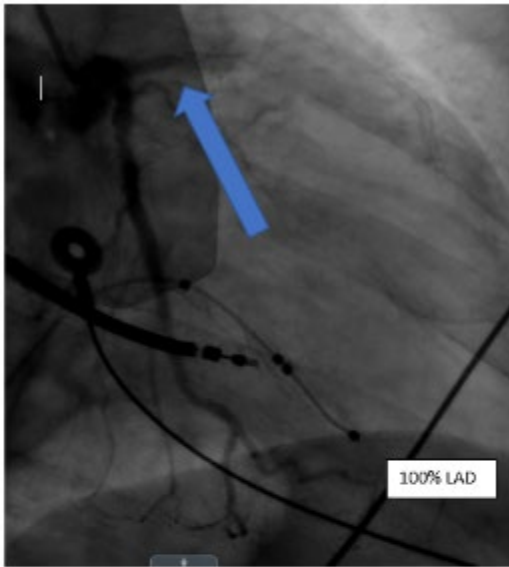
It is our privilege to provide you with an update on a patient you transported to Mercy St. Louis on Friday 5/22/2020. Your patient, D.S. (73 year old male) was diagnosed with a STEMI from the field and taken to the Cardiac Cath Lab. En route to the Cath Lab from the ER, the patient went into vfib and required 7 shocks and brief CPR. He was emergently intubated in the Cath Lab. He received one stent to his proximal totally occluded left anterior descending artery. Please see pictures on next page. He was extubated later the same day and was discharged home on 5/25/2020. Awesome call on the field activation!

FMC:	09:17
EKG:	09:21
Mercy arrival:	09:50
Balloon Inflation:	10:41
Door to Balloon:	51 minutes
FMC to balloon:	74 minutes

We want to thank you for your exceptional care and service. We appreciate your partnership in the care of the patients we collectively serve. It is through a good team effort that we improve patient outcomes, each and every day. Should you have any questions, comments, and/or concerns regarding the care of this patient, please do not hesitate to contact me directly.

Most Sincerely,

Megan Ashlock RN, BSN CCRN  
Clinical Nurse Cardiac Cath Lab  
Mercy Hospital Saint Louis  
[Megan.Laeuer@Mercy.net](mailto:Megan.Laeuer@Mercy.net)



# St. Clare Hospital STEMI Patient

5/27/2020

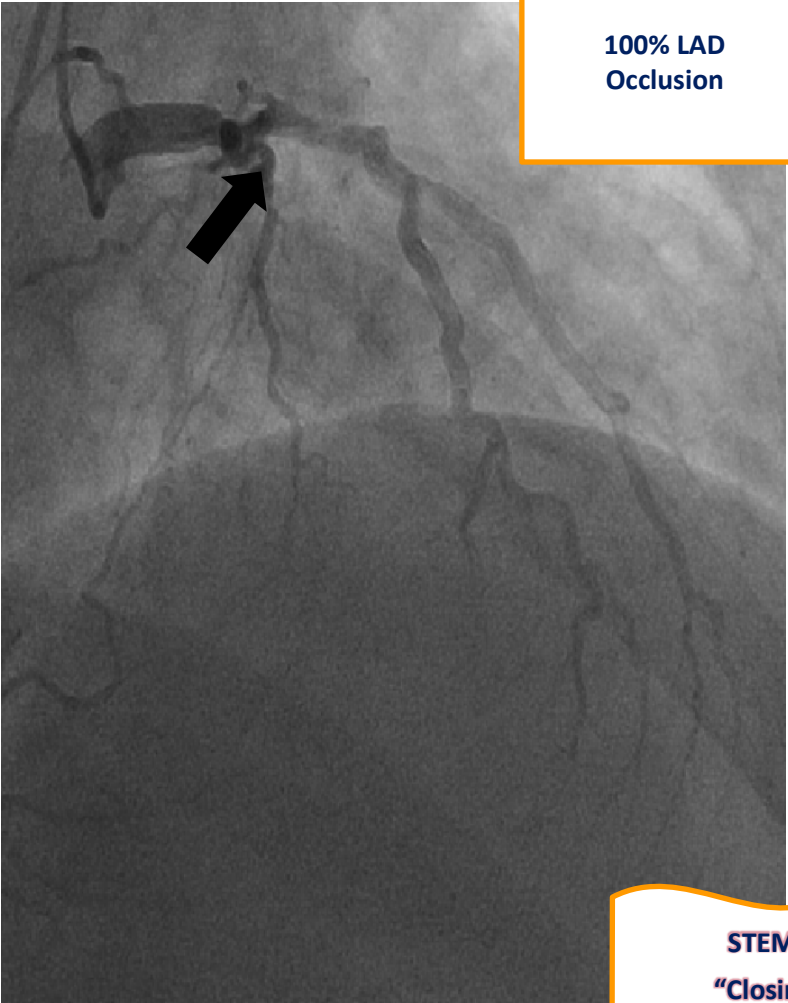
## ANTERIOR STEMI

### PATIENT PRESENTATION:

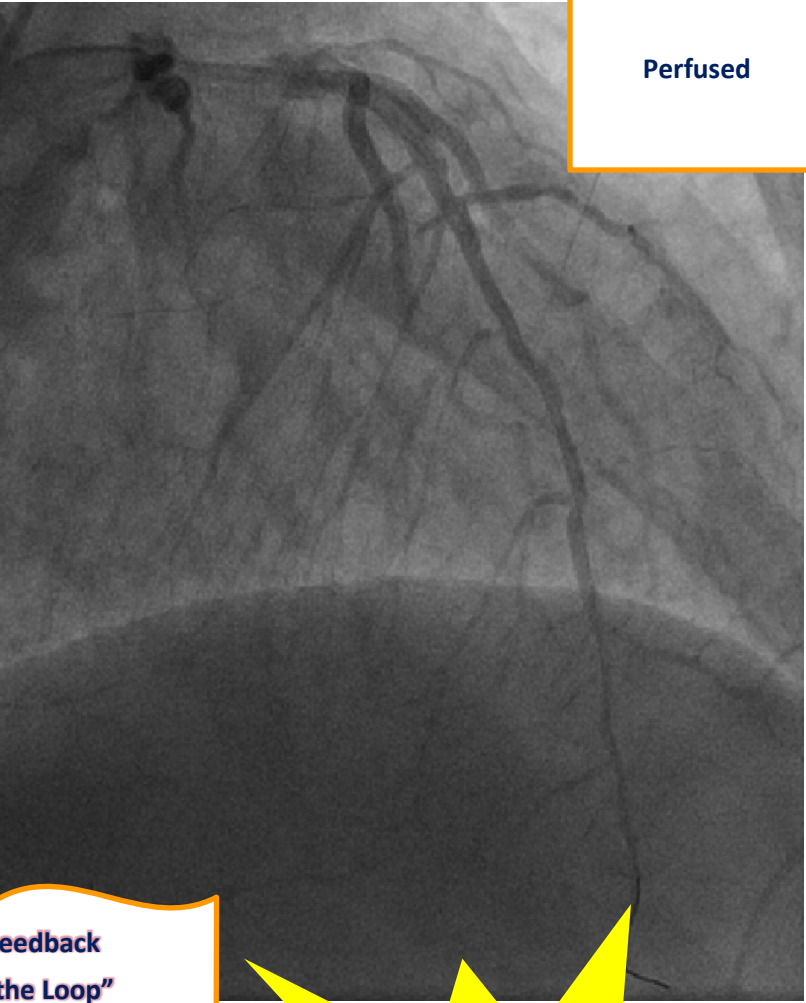
61yoM presented to the ED with 1 hour of substernal chest pressure radiating into the L arm and back that woke him up from sleep with associated SOB. EMS EKG indicated a ST elevation in leads V1-V5 and code STEMI activated in the field; however, the EKG was not transmitted to the ED prior to arrival d/t failed transmission x3. Upon arrival the EMS EKG was reviewed by the ED physician and a code STEMI was paged.

#### Critical Times:

Onset to EKG: 3 min  
Code MI to CCL: 37 min  
EKG to Balloon: 82 min  
FMC2R: 101 min  
Exclusion Criteria



100% LAD Occlusion



Perfused

### KEY TAKEAWAY

Triaging this patient rapidly to SSM Health St. Clare Hospital, a comprehensive STEMI Center, allowed this patient to undergo a successful revascularization procedure.

#### Care Teams:

EMS Team: Valley Park

#### ED Team:

Dr. Mann  
M Hern, RN  
R Miller, Unit Secretary

#### Cath Team:

Dr Mukerji  
S Effan RN  
A Frederick RN  
P Wiersch RN

### INTERVENTION / PROCEDURAL OUTCOME

- Angiography revealed a 100% occlusion to the LAD.
- Successful drug eluting stents to the LAD x2.
- The patient was pain free, stable, and transferred to the ICU for recovery.

*"This document is considered Patient Safety Work Product and is intended to support quality assurance and process improvement."  
This document is not intended for secondary release.*

STEMI Feedback  
"Closing the Loop"

GREAT JOB  
VALLEY PARK  
EMS!



STEMI Coordinator: Holly Vitale  
[Holly.Burmeister@ssmhealth.com](mailto:Holly.Burmeister@ssmhealth.com)  
Phone: 636-496-2147  
EMS Liaison: Shirley Gastler