

VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting
Agenda – March 08, 2021, 6:30 PM
Fire Station 2, 55 Crescent Ave

Meeting to Order

Pledge of Allegiance

Approval of Agenda

Swearing In: Dan Hogan

Approval of the February 22, 2021 Open and Closed Board Meeting Minutes

Approval of the March 1, 2021 telephone minutes.

Approval of Accounts Payable Checks

Approval of Bond Accounts Payable Checks

Old business:

Station 2 Construction: Progress

New business:

Cresa update:

Station 2 Furniture RFP:

Bond Synopsis:

Pension Fees:

Attorney's Report:

Shop Steward's Report:

Chief's Report:

Misc. New Business:

Closed Session:

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

Set Board Meeting date for Monday, (March 22, 2021) at 6:30 p.m.

Adjourn Meeting



55 Crescent Avenue • Valley Park • MO 63088
Phone (636) 225-4288 • (636) 225-5247
www.vpfire.org

Firefighter/Paramedic Oath of Service

I, Daniel Hogan, do solemnly swear, that I will faithfully execute the duties of the rank of Firefighter/Paramedic with the Valley Park Fire Protection District, in the County of St. Louis, State of Missouri.

I will, to the best of my ability, serve the citizens, businesses and visitors of the District, following and abiding by the Rules, Regulations, Policies and Guidelines; as adopted by the Fire District so help me God.

Daniel Hogan
Firefighter/Paramedic

Sworn to and subscribed before me, this 8th day of March, 2021.

Sheri Schmitt
Board Secretary

VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting
February 22, 2021, 6:30 PM
Fire Station 2, 55 Crescent Ave
Meeting Minutes

Meeting to Order: 6:30 PM

Attendance: Director Webster, Director Schmitt, Director Wilburn, Chief Polk, Assistant Chief VanGaasbeek, Deputy Chief Poleski, Steward Trower, Attorney McLaughlin, Accountant Rognan. Various staff.

Pledge of Allegiance: Led by Director Webster

Approval of Agenda: **A motion was made to approve the agenda. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.**

Approval of the February 8, 2021 Open and Closed Board Meeting Minutes: **A motion was made to approve the February 8, 2021 open and closed meeting minutes. 1st Director Wilburn, 2nd Director Schmitt. Motion passed 3-0.**

Approval of Accounts Payable Checks: **A motion was made to approve the accounts payable checks. 1st Director Wilburn, 2nd Director Schmitt. Motion passed 3-0.**

Approval of Bond Accounts Payable Checks: **A motion was made to approve the bond payable checks. 1st Director Wilburn, 2nd Director Schmitt. Motion passed 3-0.**

Old business:

Station 2 Construction: Chief Polk spoke regarding the station 2 project.

Pumper progress: The new pumper will be delayed and is now expected in June of 2021.

EMS Bags: Deputy Chief Poleski spoke regarding the EMS bags. **A motion was made to purchase the new EMS bags. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.**

Disinfectant Fogger: Deputy Chief Poleski spoke regarding the disinfectant fogging machine. **A motion was made to purchase a disinfectant fogger for each station. 1st Director Wilburn, 2nd Director Webster. Motion passed 3-0.**

New business:

Finance Report: Accountant Rognan presented the January finance report.

VFIS Insurance: Chief spoke regarding the VFIS insurance. It was decided to not renew this policy until a time when we have volunteers again.

MO Fad Trust: The MOFAD trust document was reviewed and approved.

Computers: Deputy Chief Poleski spoke regarding the need to replace the 2 computers in the station 2 crew quarters. **A motion was made to approve the purchase of 2 new computers. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.**

Attorney's Report: None

Shop Steward's Report: Steward Trower presented a new T-shirt design. The design was approved and will be purchase at a new vendor.

Chief's Report: Chief Polk advised that Dan Hogan will be sworn in at the next board meeting.

Misc. New Business: None

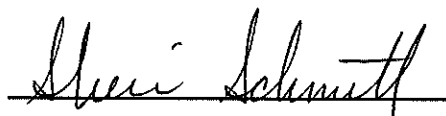
Closed Session: (1), (9) A motion was made to enter into closed session. 1st Director Webster, 2nd Director Schmitt. Motion passed 3-0.

(Pursuant to :RS MO 610.021 (1) Legal Action, causes of action or litigation involving a public government body and any confidential or privilege communication between a public governmental body or its representatives and its attorneys; and RS MO Section 610.021 (3) Hiring, Firing, Disciplining or Promoting of particular Employees by Public Government Body when personal information about the employee is discussed or recorded; and RS MO Section 610.021 (9) Preparation, including any discussions or work product, on behalf of Public Government Body, or its representatives for negotiations with employee groups.)

The meeting opened to the public with no one present.

A motion was made to set the next board meeting for Monday, (March 8, 2021) at 6:30 p.m. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.

Motion to adjourn meeting. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0. Adjourn Meeting



Secretary

VALLEY PARK FIRE PROTECTION DISTRICT

Board of Directors Meeting

March 1, 2021, 3:30 PM

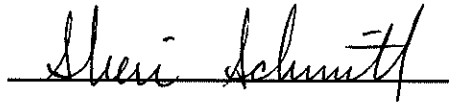
Telephone Motion

Meeting Minutes

Chief Polk was advised of the bond payment and called the board of directors.

A discussion was had regarding the 2021 bond payment. Due to a clerical error, the bond invoice was not sent out by the bank. This payment was due 3/1/21 and UMB Bank is requesting payment.

A motion was made to make the 2021 bond payment in the amount of \$481,550.00. 1st Director Webster, 2nd Director Wilburn. Motion passed 3-0.

A handwritten signature in cursive script, reading "Sheri Schmitt", is written over a horizontal line.


Secretary

VALLEY PARK FIRE PROTECTION DISTRICT

Check Register - Detail of 1060

March 8, 2021

Date	Transaction Type	Num	Name	Split	Amount
1060 AP Account-Control					
03/08/2021	Bill Payment (Check)	18355	AFLAC	2000 Accounts Payable-Control	-289.12
03/08/2021	Bill Payment (Check)	18356	AGT	2000 Accounts Payable-Control	-380.00
03/08/2021	Bill Payment (Check)	18357	AIRGAS	2000 Accounts Payable-Control	-45.95
03/08/2021	Bill Payment (Check)	18358	AMEREN	2000 Accounts Payable-Control	-1,209.92
03/08/2021	Bill Payment (Check)	18359	AT&T	2000 Accounts Payable-Control	-429.52
03/08/2021	Bill Payment (Check)	18360	ATHLETICO	2000 Accounts Payable-Control	-175.00
03/08/2021	Bill Payment (Check)	18361	BOUND	2000 Accounts Payable-Control	-2,026.08
03/08/2021	Bill Payment (Check)	18362	CHARTER	2000 Accounts Payable-Control	-180.88
03/08/2021	Bill Payment (Check)	18363	EYE MED	2000 Accounts Payable-Control	-394.46
03/08/2021	Bill Payment (Check)	18364	HENDERSON	2000 Accounts Payable-Control	-103.99
03/08/2021	Bill Payment (Check)	18365	K&K	2000 Accounts Payable-Control	-81.84
03/08/2021	Bill Payment (Check)	18366	LEO	2000 Accounts Payable-Control	-268.06
03/08/2021	Bill Payment (Check)	18367	LEON	2000 Accounts Payable-Control	-504.98
03/08/2021	Bill Payment (Check)	18368	MARCO	2000 Accounts Payable-Control	-70.42
03/08/2021	Bill Payment (Check)	18369	MASTERCARD	2000 Accounts Payable-Control	-70.00
03/08/2021	Bill Payment (Check)	18370	MCLAUGH	2000 Accounts Payable-Control	-1,221.00
03/08/2021	Bill Payment (Check)	18371	MOAMW	2000 Accounts Payable-Control	-213.46
03/08/2021	Bill Payment (Check)	18372	MSD	2000 Accounts Payable-Control	-100.84
03/08/2021	Bill Payment (Check)	18373	OFFICE	2000 Accounts Payable-Control	-169.23
03/08/2021	Bill Payment (Check)	18374	R&R	2000 Accounts Payable-Control	-88.00
03/08/2021	Bill Payment (Check)	18375	ROGNAN	2000 Accounts Payable-Control	-1,400.00
03/08/2021	Bill Payment (Check)	18376	SENTINEL	2000 Accounts Payable-Control	-1,536.45
03/08/2021	Bill Payment (Check)	18377	SPIRE	2000 Accounts Payable-Control	-1,366.58
03/08/2021	Bill Payment (Check)	18378	STANDARD001	2000 Accounts Payable-Control	-171.20
03/08/2021	Bill Payment (Check)	18379	STANDARD002	2000 Accounts Payable-Control	-4,573.88
03/08/2021	Bill Payment (Check)	18380	STLCOUNELECT	2000 Accounts Payable-Control	-25.00
03/08/2021	Bill Payment (Check)	18381	STONE	2000 Accounts Payable-Control	-113.28
03/08/2021	Bill Payment (Check)	18382	VOYA	2000 Accounts Payable-Control	-5,384.00
03/08/2021	Bill Payment (Check)	18383	VPELEV	2000 Accounts Payable-Control	-48.53
03/08/2021	Bill Payment (Check)	18384	WASTE	2000 Accounts Payable-Control	-280.50
03/08/2021	Bill Payment (Check)	18385	WCEMS	2000 Accounts Payable-Control	-5,000.00
03/08/2021	Bill Payment (Check)	18386	WEX	2000 Accounts Payable-Control	-519.60
Total for 1060 AP Account-Control					-\$ 28,441.77


REVIEWED
Jim Polk
Fire Chief

VALLEY PARK FIRE PROTECTION DISTRICT

BOND Check Register - Detail of 1023

March 8, 2021

Date	Trans	Num	Name	Class	Split	Amount
1023 STL Bond Capital						
03/08/2021	Check	4145	COVP		5220 Capital Expenditure	-1,593.75
03/08/2021	Check	4146	CRESA		5220 Capital Expenditure	-6,500.00
03/08/2021	Check	4147	JEMA 2		5220 Capital Expenditure	-7,075.78
03/08/2021	Check	4148	MACQUEEN		5220 Capital Expenditure	-1,848.00
03/08/2021	Check	4149	PSI		5220 Capital Expenditure	-340.00
03/08/2021	Check	4150	L KEELEY		-Split-	-121,659.75
03/08/2021	Check	4151	LANDMARK		5220 Capital Expenditure	-1,651.31
Total for 1023 STL Bond Capital						-\$ 140,668.59
5220 Capital Expenditure						
03/08/2021	Check	4145	COVP	3 Bond	1023 STL Bond Capital	1,593.75
03/08/2021	Check	4146	CRESA	3 Bond	1023 STL Bond Capital	6,500.00
03/08/2021	Check	4147	JEMA 2	3 Bond	1023 STL Bond Capital	7,075.78
03/08/2021	Check	4150	L KEELEY	3 Bond	1023 STL Bond Capital	68,733.00
03/08/2021	Check	4150	L KEELEY	3 Bond	1023 STL Bond Capital	52,926.75
03/08/2021	Check	4151	LANDMARK	3 Bond	1023 STL Bond Capital	1,651.31
03/08/2021	Check	4148	MACQUEEN	3 Bond	1023 STL Bond Capital	1,848.00
03/08/2021	Check	4149	PSI	3 Bond	1023 STL Bond Capital	340.00
Total for 5220 Capital Expenditure						\$ 140,668.59


Jim Polk
 Fire Chief **REVIEWED**



Invoice Date 12/31/2020

VALLEY PARK FIRE DISTRICT
ATTN FIRE CHIEF
55 CRESCENT AVE
VALLEY PARK MO 63088

Issue VP19
VALLEY PARK FIRE DIST GO BDS
SRS 2019
DTD 03/05/2019

Issue Payment Date 03/01/2021

Table with 2 columns: Category and Amount. Rows include Registered Interest (\$231,550.00), Matured Bonds (\$250,000.00), Called Bonds (\$0.00), Principal Reduction (\$0.00), and Coupon Interest (\$0.00).

TOTAL DUE \$ 481,550.00

Payments by check are due 3 days prior to Issue Payment Date.
Please return a copy of this notice with your remittance.

Unless otherwise specified in bond documents:
Payments by Fed Funds Wires are due by 11:00 am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.

Wire Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9800006823
ATTN: SARA DUPAIX - VP19

ACH Instructions:
UMB BANK NA
BNF NAME: TRUST OPERATIONS
ABA: 101 000 695
BNF A/C: 9801018981
ATTN: SARA DUPAIX - VP19

Account Officer: SARA DUPAIX
Phone: 3146128487
Email: sara.dupaix@umb.com

Bond Review

2/1/2021

<u>Description</u>	<u>Cost</u>	<u>Balance</u>	<u>Future Costs</u>
		\$ 12,801,000.00	
Station 1	\$ 1,488,878.00	\$ 11,312,122.00	
Station 2	\$ 603,736.00	\$ 10,708,386.00	\$ 6,000,000.00
Station 2 Property	\$ 219,980.00	\$ 10,488,406.00	
Ladder Truck	\$ 800,000.00	\$ 9,688,406.00	
Pumper	\$ 642,666.00	\$ 9,045,740.00	\$ 71,000.00
Ambulance 1917	\$ 211,000.00	\$ 8,834,740.00	\$ 300,000.00
Ambulance 1927	\$ 256,380.00	\$ 8,578,360.00	\$ 600,000.00
Staff 1900	\$ 30,000.00	\$ 8,548,360.00	
Staff 1901	\$ 30,000.00	\$ 8,518,360.00	
Cardiac Monitors	\$ 188,403.00	\$ 8,329,957.00	
Compressor	\$ 45,355.00	\$ 8,284,602.00	
Turnout Gear	\$ 80,550.00	\$ 8,204,052.00	
Misc Equipement	\$ 211,425.00	\$ 7,992,627.00	\$ 1,198,141.00
Bond Fees	\$ 59,077.00	\$ 7,933,550.00	
Interest Add	\$ 235,598.00	\$ 8,169,148.00	
Balance		\$ 8,169,148.00	\$ 8,169,148.00



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USA

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milliman.com

March 2, 2021

Chief James Polk
Valley Park Fire Protection District
55 Crescent Avenue
Valley Park, MO 63088

Re: 2021 Retirement Consulting Services Fees for the Valley Park Fire Protection District Defined Benefit Plan

Dear Chief Polk:

The purpose of this letter is to provide you a 2021 actuarial services fee schedule (previously reported as Appendix A) for our work for the Defined Benefit Plan & Trust. This schedule is incorporated and subject to all terms and conditions of the Defined Benefit Plan Services Agreement between Valley Park Fire Protection District ("Plan Sponsor") and Milliman, Inc. ("Milliman") dated April 19, 2004. Milliman will perform the annual or ad hoc services, listed below for fixed fees per task.

- Preparation of the January 1, 2021 Actuarial Valuation Report and Fiscal 2021 Recommended Contribution (\$4,500).
- Preparation of the Fiscal 2020 GASB 68 Disclosure Report (\$3,500).
- Preparation of January 1, 2021 Benefit Statements for all Active Members providing Accrued and Projected Pension Benefits (\$1,200).
- Preparation of Benefit Calculations and election packages (\$250 per calculation). Please note that if special calculations are required such as for a Qualified Domestic Relations Order our fees will be based on our hourly rates.

Charges for any other non-recurring services will be billed at our normal billing rates, plus any out-of-pocket expenses we incur on your behalf during the engagement. Our normal billing rates range from \$200 to \$400 per hour, depending on the consultant or analyst working on the assignment. Separate engagement letters will be provided for any requested special project work.

We anticipate completion of the above tasks, except for ad hoc benefit calculation requests, in six to eight weeks from your approval.



Chief James Polk
March 2, 2021
Page 2

We have added a signature line for you to complete as an agreement to the above services for 2021. Please sign and return a copy to us for our records.

Please give me a call if you have any questions or would like to discuss further.

Sincerely,

A handwritten signature in cursive script that reads "Lori V. Marsh".

Lori V. Marsh, ASA, EA
Consulting Actuary

The foregoing letter fully describes estimated fees for specified services for the 2021 plan and fiscal year and is accepted by us.

Valley Park Fire Protection District
Name: James Polk

Signature: _____

Date: _____